

ANNUAL REPORT



2008-2009
COUNTY OF SAN BERNARDINO
PRESCHOOL SERVICES DEPARTMENT

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Introduction

The County of San Bernardino Preschool Services Department (PSD) has operated the Head Start and State Preschool programs since 1965. PSD provides comprehensive child development and family services to over 5,000 children (ages 3-5) and their families at 39 locations countywide.

In addition, PSD gives priority to children living in poverty, foster care, homeless shelters, and those with special needs. Our programs offer comprehensive child development and family support services that are designed to address developmental goals for enrolled children and support for parents in fulfilling their parental role and becoming self-sufficient.

We are proud of both our challenges and our strengths. We feel that both have made our program stronger. By far our largest challenge is the vast geographic size of our county. At 20,000 square miles, the County of San Bernardino is the largest county in the United States by area, and if you combined the square mileage of Connecticut, Delaware, Massachusetts and Rhode Island, the County of San Bernardino is still larger. In fact, we are bordered by 5 other counties and two states.

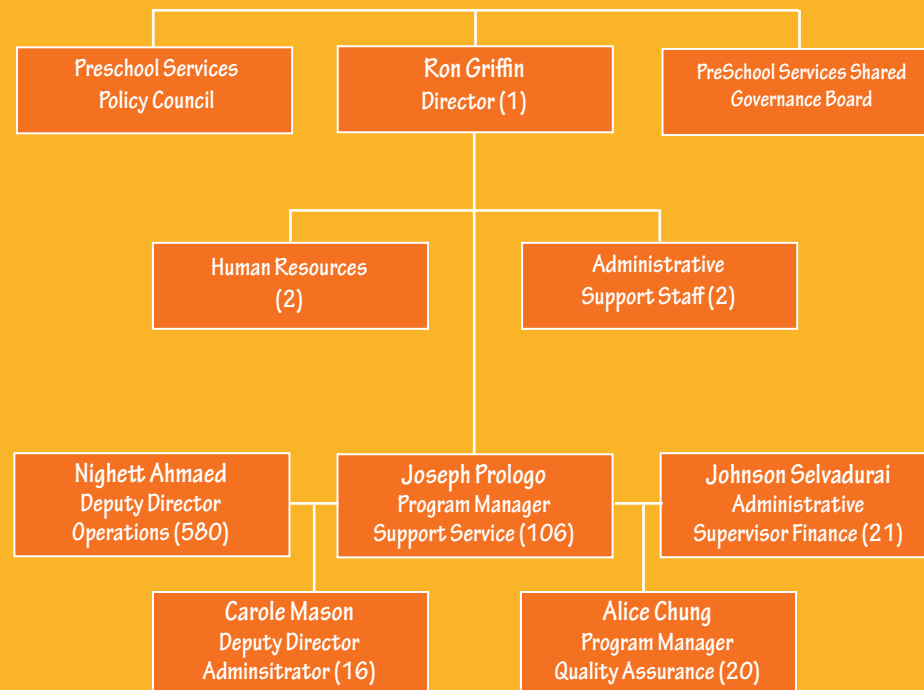
Besides our dedicated staff, our greatest strength is our status as a County department. As an actual County department, PSD has access to resources, oversight and services that be largely unavailable to other Head Start or State Preschool Programs. In this way, we may be one of the most unique programs in the country. Our County partners include the departments of Behavioral Health, Public Health, Children and Family Services, Transitional Assistance, First 5 and many more. All these agencies are partners in ensuring the best possible services to children and families and maximizing our value to communities.



Bee



Organizational Chart



Vision Statement

- Our children will excel in whatever setting they go to next.
- Our families' quality of life is measurably better after participating in our programs.
- Our efforts increase the quantity and quality of sustainable resources and services countywide.

Mission Statement

"To Improve the Well-Being of Children, Empower Families, and Strengthen Communities."



My graduation!

Preschool Services Department Shared Governance Board

Gary Ovitt

Fourth District Supervisor and Chairman of the Board of Supervisors

The Fourth District includes the cities of Chino, Chino Hills, Montclair and Ontario. The Fourth District encompasses 133 square miles and is home to over 340,000 residents.

As a life long educator, having served 35 years as a teacher and coach, Gary serves as Chairman of the Head Start program for San Bernardino County and is involved in the County Schools Alliance for Education Partnership.

Mr. Ovitt also serves on a number of other Boards and Commissions including the Inland Empire Health Partnership (IEHP), California State Association of Counties (CSAC) and the National Association of Counties (NACO) among others.

Alan Rawland

MSW, Director, County of San Bernardino Department of Behavioral Health

Mr. Rawland has been the Director of the County of San Bernardino Department of Behavioral Health since 2005. Mr. Rawland has a wealth of knowledge and experience with over 43 years in the field of human services and community behavioral health, specifically in the areas of social policy development and advocacy, organizational administration and fiscal management, education, and community organization and planning.



Preschool Services Department Shared Governance Board

Dr. Maxwell Ohikhuare

MD., County of San Bernardino Public Health Officer

Mr. Rawland has been the Dr. Ohikhuare has over 25 years experience in the medical field and currently serves as the County of San Bernardino Public Health Officer. He has also served as Chair of the Obstetric & Gynecology Department at the Riverside County Regional Medical Center.

Amy Cousineau

M.S., Children's Network, Network Officer

Ms. Cousineau is the Network Officer for the Children's Network of the County of San Bernardino, which was created to help "children at risk" by improving communications, planning, coordination and cooperation among youth serving agencies; and implementing collaborative programs, public and private, to better served children and youth.

Becky Thams

County Superintendent of Schools, State Preschool Manager

Ms. Thams is the State Preschool Manager for the County of San Bernardino Superintendent of Schools. She oversees 36 State Preschools throughout the County and is a permanent member of the Local Child Care Planning Council Executive Board.



Program Information

The Preschool Services Department (PSD) administers the Head Start and Early Head Start programs in 39 locations throughout the County of San Bernardino. These programs provide comprehensive child development and family services to over 6,000 disadvantaged children from birth to 5 years of age, pregnant women and families.

HEAD START

Head Start is a national program which provides comprehensive developmental services for children ages 3 to 5 and their families. This program provides specific services such as:

- Health and Social Services
- Developmental and Behavioral Screenings
- School Readiness

Parent education, family support and social services are designed to support and empower Head Start families, assist them in becoming economically self-sufficient and assist them to identify and achieve personal goals.

STATE PRESCHOOL

The State Preschool program is a comprehensive child development program that provides a safe and nurturing hands-on learning environment that helps each child reach his/her highest potential in the areas of:

- Social development
- Cognitive/Creative development
- Language development
- Physical development

CHILD AND ADULT FOOD CARE PROGRAM

The Child & Adult Food Care Program is a State and Federally funded program that:

- Improves the diets of children under 13 years of age by providing children with nutritious, well-balanced meals
- Aid in developing good eating habits in children that will last through later years



Enrollment Information

The Preschool Services Department (PSD) provides a foundation for success by giving our enrolled children and their families the highest quality child development and support services. The following information was gathered and reported on PSD's Composite Program Information Report (PIR) and monthly enrollment reports for 2008-2009:

Number of Children and Families Served

- Total number of children and families served: 5,140
- Average monthly enrollment was 100%
- Total percentage of eligible children served: 90.9%

Medical and Dental Information

- Percentage of children who received medical exams: 99.7%
- Percentage of children who received dental exams: 96.1%

Audit Results for Fiscal Year 2008-2009

The Single Audit Report for fiscal year 2008-2009 was submitted to the Federal Audit Clearinghouse on March 31, 2010. This report was for the County of San Bernardino and PSD's federal programs were included. The agency had no findings



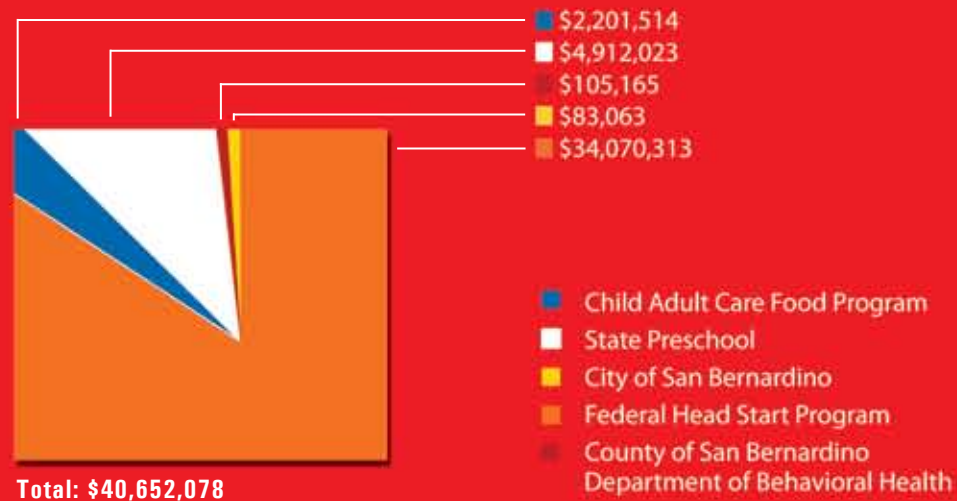
wow..that sounds like a train!



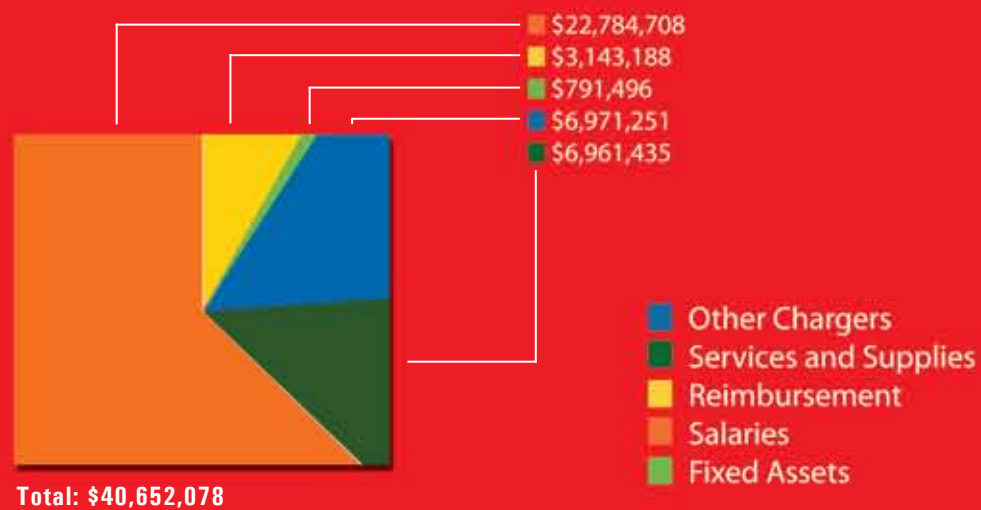
Summary of Funding

The Preschool Services Department (PSD) programs are funded through grants from the Federal Administration for Children and Families, Office of Head Start, the California Department of Education's State Preschool, Child and Adult Care Food Program and other grants. The following is a summary of PSD's grant funding for 2008-2009:

GRANT SOURCES FOR 2008-2009



BUDGETARY EXPENDITURES FOR 2008-2009



Come down the slide with me!

love

Accomplishments for 2008-2009

The past year presented new opportunities to the Preschool Services Department (PSD). The hard work of writing proposals and applying for grants generated new and/or increased funding to provide educational, health and social service supports to the County's most disadvantaged children and their families. The department accomplished the following in 2008-2009:

- Received an increase in State Preschool grant funding which allowed PSD to serve an additional 140 families in the cities of Adelanto, Apple Valley, Barstow, Hesperia, San Bernardino, Victorville and Redlands.
- Partnered on the "Power of Preschool" initiative spearheaded by the Mayor of the City of San Bernardino which added an additional 224 preschool slots to the County of San Bernardino.
- Provided educational and supportive services to over 455 children with disabilities and/or special needs.
- Conducted health screenings for over 4,300 children and provided mental health services to over 900 children throughout the County of San Bernardino.
- Partnered with Copper Mountain College to provide an accelerated Early Childhood Education (ECE) Program, which provides parents and other members of the community the opportunity to complete 12 ECE units in one year, making them eligible for employment as a Teacher or Teacher Aide with the department.
- Expanded the Tuition Reimbursement Program to assist staff in meeting educational requirements.
- Partnered with First Five Dental to provide dental screenings to 4,618 children and follow up dental treatment to 772 children.
- Successfully completed the Child and Adult Food Care Program audit.
- Results from the Steps to Success Apprenticeship Program included 9 Head Start parents becoming employed and placement of 61 Work Experience workers from the Transitional Assistance Program.
- Provided home-based educational and support services to over 168 families throughout the County of San Bernardino.
- Partnered with the Department of Behavioral Health to provide Prevention and Early Intervention mental health services to 45 children, and socio-emotional training to 409 PSD teaching staff.
- Collaborated with the City of Rialto and Hope Through Housing to open a new center in Rialto as part of an economic development project featuring after school programs and full day child development services for working families.
- Partnered with the Hawaiian Elks to provide vision screenings to 3,500 children.
- Partnered with the University of California, Riverside to provide over 200 parents and child care providers with Health and Early Childhood Education classes through the Families, Friends and Neighbors Program.



Parent Involvement

The Preschool Services Department (PSD) encourages and supports the personal development of parents of enrolled children. PSD designates parent activity funds each year to each site which is based on the number of enrolled children. The funds are utilized for educational activities that are designed to meet the needs of the parents at each individual site.

Each site's parents vote on the activities they would like to participate in during the year. In addition, the parents of enrolled children at the site also have the opportunity to select one parent to represent them at the PSD Policy Council. The Policy Council meets monthly to approve various program activities, budgets, hiring of staff and provide input towards the department's operations.

As parent activities occur both at the individual sites and at the Policy Council level, the following were activities that parents participated in 2008-2009:

Site Parent Activities:

- Steps to Success Apprenticeship Program
- Disaster Preparedness Trainings
- Parent Volunteer Appreciation Day
- Spring/Mother's Day Tote Bags Workshop
- Energy Healing Therapies for Parents Workshop
- Learning Effective Picture Taking Techniques Workshop
- Toy Safety Workshop
- Transition to Kindergarten Education
- Car Seat Safety Trainings
- Continuing Education for Parents Workshop
- Megan's Law Education
- Pedestrian Safety Education
- Making No-Sew Tie Blankets Workshop
- Simple Techniques for Wrapping Beautiful Gifts Workshop
- Creating Emergency Kits Workshop
- Scrap-Booking: Preserving Precious Moments Workshop
- The Joy of Cooking Workshop
- Building Your Own Self-Esteem Workshop
- Making a Penguin Thermometer Workshop
- Teaching Parents Profitable Gardening Workshop
- Summer Safety Trainings
- Making Pictures Frames for Your Family Pictures Workshop
- Cake Decorating Workshop
- Surviving the Holidays – Avoiding Stressors Workshop
- Parents Have Homework, Too Workshop
- Building with Dads Workshop
- Fatherhood Literacy Workshop
- Exercise Sessions for Parents
- How Parents Can Use Music to Work with Their Children at Home Workshop
- CPR Trainings
- Building Memory Boxes Workshop



PSD Policy Council Parent Activities:



- The Policy Council members worked with staff to produce a DVD that focused on parent participation this past program year. The DVD will be utilized to showcase the various ways on how parents of enrolled children can participate in department programs.
- Health Services Advisory Committee – The committee meets twice each year in November and in May. It is comprised of approximately 9 PSD Policy Council members and 20 community members.
- Finance Committee – This committee meets monthly, prior to the Policy Council meeting. Staff reviews financial reports with the committee, discusses the importance of gathering in-kind and reviews the up to date status of the Policy Council expenses.
- Personnel Committee – Committee members are provided with initial orientation to conduct personnel interviews. Members are selected throughout the year to sit side by side with staff to interview potential candidates for various PSD job positions. This is the first phase of their input into the hiring process. The second phase occurs when the entire Policy Council as a group votes to approve or disapprove eligibility lists for vacant positions.
- Training/Technical Assistance Committee - This committee meets quarterly, or as often as needed, to assist in planning the training activities for the program staff and parents, to plan for the Policy Council End of Year Training Event, and to plan for the Annual Policy Council Orientation. Committee members work alongside staff to secure locations for training, guest speakers, food, decorations, and volunteer service awards for the members.
- Monitoring Committee - This committee meets quarterly to review findings in program monitoring, and to discuss methods of correcting any non-compliance issues. Members of this committee also serve on the annual Self-Assessment Team, which is composed of staff, consultants and parents. The team reviews a specific amount of PSD and Delegate Agency sites and reports its findings to Administration.
- Nutrition Advisory Committee - The members of this committee are trained by the PSD Nutritionist to conduct nutrition workshops at the various Head Start sites. The training takes place in two meetings, with additional training sessions set as new Policy Council members join the group. Policy Council members are taught how to present the material, how to demonstrate techniques, and how to conduct evaluations of the workshops.
- Menu Planning Committee - This committee meets quarterly to gather input from the parents on new and revised menus and recipes. Parents also work with staff to plan menus for the children, ensuring that a variety of foods are offered, and that food from various cultures is included. Parents are also given an opportunity to sample some of the foods served to their children.
- Parent Involvement Committee - This committee meets quarterly to discuss ways to get parents involved in Head Start activities, and to keep them coming back to meetings and to the classroom. Members share what methods have worked at their own sites, and these are shared with the entire Policy Council at their meetings.
- Family/Community Partnerships Committee - The members of this committee are invited to attend the monthly Family/Community Partnerships Division Meeting to become more familiar with the enrollment process, to learn about service delivery, and to become partners with staff in seeking community resources for families.
- Early Childhood Development Committee - This committee meets quarterly and works with staff to evaluate the progress of the approved curriculum, make any suggestions for modifications of the curriculum, and discuss updates on child outcome literacy information. The Committee also works with the Disabilities Specialists to update service plans and resources.



Statistical Information

Preschool Services Department (PSD) gathers, compiles and analyzes all service area data, demographics and resources in order to determine how to provide the most useful and appropriate services to the largest number of eligible children and families to ensure that the department maximizes the use of Head Start funds.

Make-Up of Head Start Eligible Children

(includes number, location, ethnic and racial composition)

The Children Now California Report Card '09, Setting the Agenda for Children indicates that the County of San Bernardino is home to 631, 275 children ages 0-18. The ethnic breakdown of these children is as followed:

ETHNICITY OF CHILDREN 0-18	PERCENTAGE
Latino/Hispanic	53%
White	28%
African American	10%
Asian American	4%
Other	4%

REFERRAL INFORMATION

In addition to high quality educational programs, PSD families receive comprehensive supportive and referral services. The following are the number of families who received services/referrals in 2008-2009 (Head Start Information Report 2008-2009):

REFERRAL SERVICE	FAMILIES SERVED
Parenting education	1,424
Health education	1,176
Job training	917
English as a second language	852
Adult education (such as GED programs, college, etc.)	832
Emergency/crisis intervention services (such as immediate need for food, clothing, shelter)	801
Housing assistance (such as subsidies, utilities, repairs, etc.)	739
Mental health services	512
Domestic violence services	338
Substance abuse treatment or prevention	264
Marriage education	263
Assistance to families of incarcerated individuals	262
Child support assistance	255
Child abuse and neglect services	242



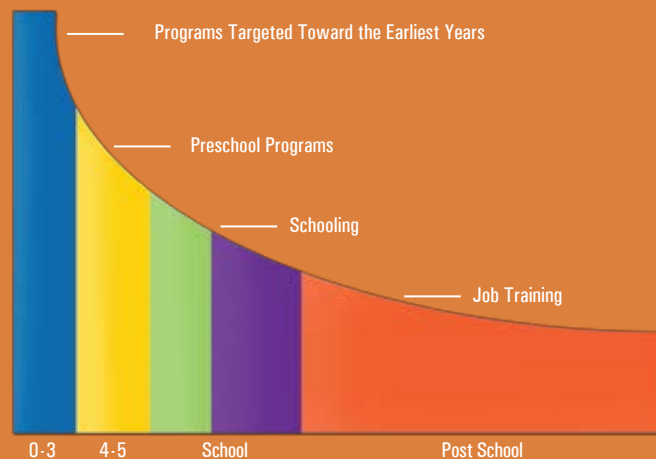
School Readiness



Early interventions for disadvantaged children are more economically efficient and produce higher returns than remedial programs to help teenagers and adults catch up later on. The benefits of high-quality preschool continue into adulthood, according to the High/Scope Perry Preschool Study, which has followed participants in a high-quality program for more than 40 years.

Economists have found that high-quality early childhood education offers one of the highest returns of any public investment – more than \$7 for every dollar spent. It saves government spending on K-12 education, public assistance and the criminal justice system, and increases tax revenues as a result of higher earnings.

RETURNS TO A UNIT DOLLAR INVESTED



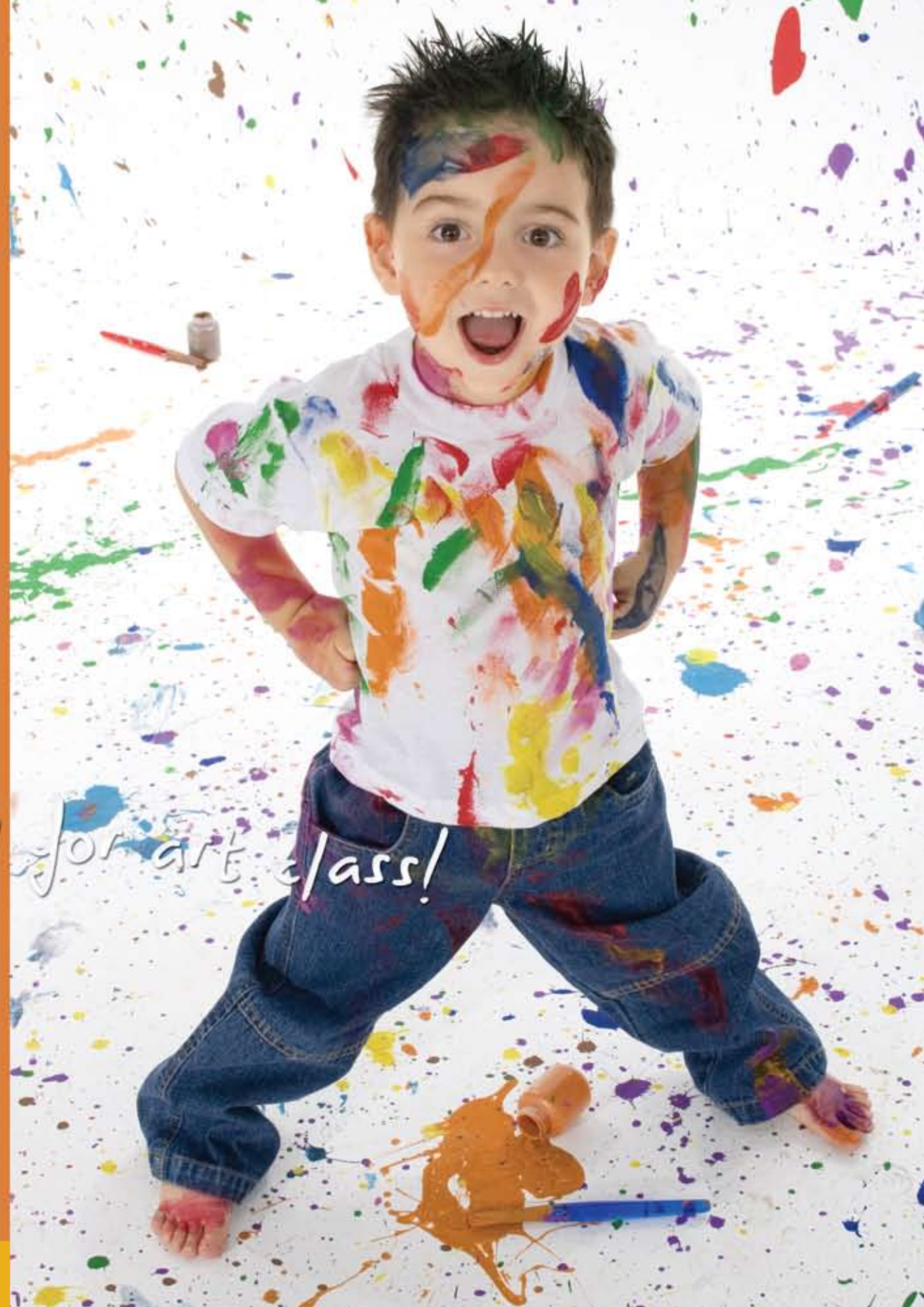
I am ready

The Preschool Services Department (PSD) ensures that enrollees and their families are prepared and ready in every aspect by coordinating efforts with school districts and other relevant agencies. Activities held during the year for Kindergarten readiness included:



- Child's Packet of Kindergarten Information
- Visits to local Kindergarten classrooms
- Kindergarten teachers attended parent meetings as invited guests
- Informational transition workshops for parents

123456789



Goals and Performance Measures for 2009-2010

The three goals that the Preschool Services Department (PSD) has established reflect the essential values of the department. These goals ensure the success and support of high quality educational and comprehensive supportive services to children, families and communities throughout the County of San Bernardino. PSD established the following goals for 2009-2010:

1. Achieve school readiness of children to ensure progress toward a positive outcome as measured by the Desired Results Developmental Profile Revised (DRDP-R).
 - A. Children will be assessed three times per year in compliance with federal and state regulations.
 - B. Teachers will share child assessment information with parents and use this input to prepare home and classroom activities responsive to each child's individual needs.
 - C. Management will analyze child outcomes information to develop staff training and plans to ensure our children are successful.
2. Increase parent and community satisfaction rate to enhance the well-being of County families involved in PSD programs.
 - A. The State Desired Parent Survey will be distributed to all families and results will be analyzed annually to determine parent satisfaction.
 - B. The survey information will also be analyzed to assist PSD to respond to the needs of parents/caretakers.
3. Improve staff qualifications and development to meet the Head Start Act requirements.
 - A. Attract and retain qualified teaching staff.

In order to accurately measure our success with the above mentioned goals, PSD will use the following methods to project outcomes:

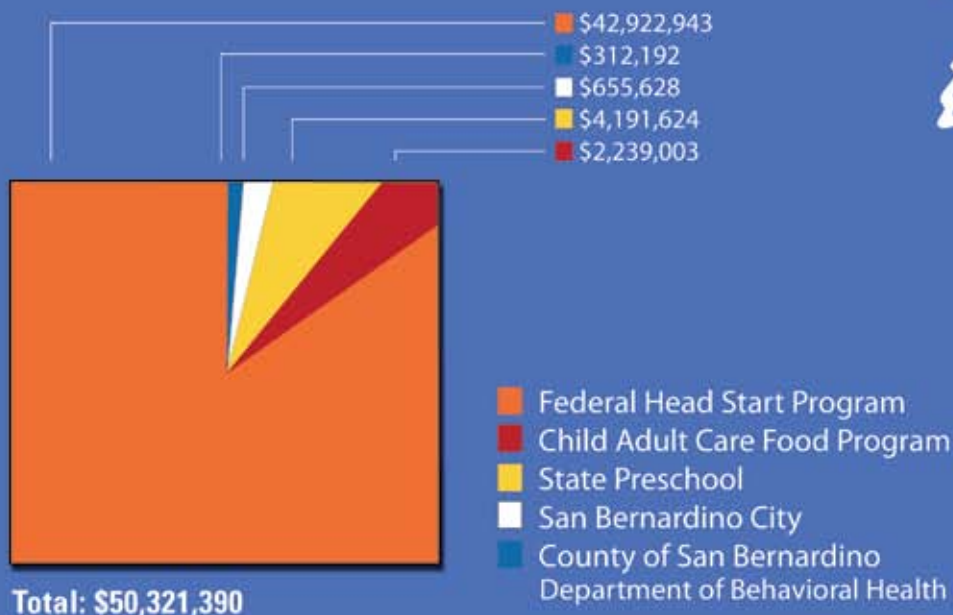
GOAL	ACTIVITY	MEASURE
Achieve school readiness	■ Percentage of children showing positive outcomes	99%
Increase parent and community satisfaction	■ Percentage of parents who respond they are satisfied with the overall quality of the program	94%
	■ Increase the percentage of parents who respond that the program has made it easier to meet the job and/or training needs	+ 7%
Improve staff qualifications and development to meet Head Start requirements	■ Reduce teaching staff turnover	- 5%
	■ Increase the percentage of teaching staff who have a Baccalaureate degree	+ 6%

Going to school with mom!

Final Budget for 2009-2010

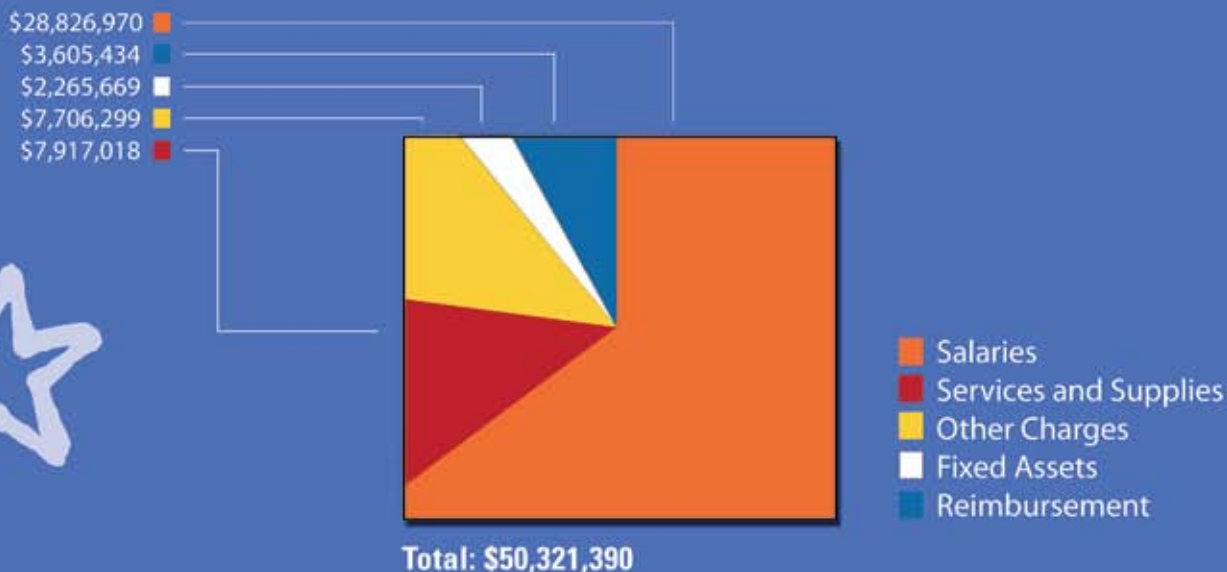
The following is the final budget submitted on PSD's grant funding for 2009-2010:

GRANT SOURCES 2009-2010



Final 2009-2010 Budget

The following is the final budget submitted on PSD's budgetary expenses for 2009-2010:



Certificate of Compliance





County of San Bernardino
Preschool Services Department
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